

Ashland Elementary Principal Advisory Council

Minutes – May 19, 2025

Principal: Anna Houseworth

Assistant Principal: Shana Robinson

Administrative Intern: Matt Nichol

Chairperson: Libby Rigney

- **Welcome: Introductions/Membership**

Staff Representatives:

Vice Chairperson: Shannon Ward

Secretary: Katie Dupuis

Libby Rigney, Encore/Resource

Susan Simmons, Special Education

Lauren Kadlick, 1st Grade Teacher (1)

Brooke Freeman, 3rd Grade Teacher (3)

Melissa Peppy, 4th Grade Teacher (4-5)

Evelyn Ayala, Parent Liaison (Classified)

Parents:

Susana Steudle, Winding Creek

Jennifer Young, Ashland

Hermon Raju, Southlake

Cyd Eisner, Spriggs Road East

Kelly Revell, Community At Large

Susan Steudle, Supt's Advisory Council

PTO Representative: Alyssa Lester

- **Open Chair** (5 minutes)
 - No open chair
- **Approval of Minutes** (5 minutes)
 - Minutes were approved for the March 24th meeting.
- **Principal's Time** (15 minutes)
 - Suggestions for improvements for next year
 - Presentations on instructional resources (ex: ST Math) were informative. It was nice to know where the PTO money is going. The goal is to have more presentations next year.
 - There was a low volume of parent emails to neighborhood representatives. Do our parents understand how to utilize the neighborhood representative emails? PTO could help advertise. They could include information at open house. We could provide examples of possible questions to ask and when to reach out. We could also have information on each neighborhood representative's page and have an Advisory Council table at Open House.
 - We can add meeting dates to the PTO calendar.
 - Parent Resource Center information will be provided at Back to School Night.
 - Add "Did You Know" or "Parent Liaison Corner" section to newsletter to share information and resources.
 - Link agendas/minutes to newsletter. Libby will email Alyssa and Evelyn.
 - EOY Data Review

- Mrs. Houseworth presented data from the school’s Continuous Improvement Plan
 - Ms. Bradford shared what the teachers focus on in the Math classrooms. We don’t want the kids to just spit out facts. We want to help students learn how to problem-solve and think for themselves. We help each student learn different strategies to pull from when solving problems.
 - Ms. Young shared what teachers focus on in the Science classrooms. We use a combination of hands-on inquiry-based activities where students learn by doing and claim-evidence-reasoning activities.

- **Assistant Principal’s Time (n/a)**

- **Administrative Intern’s Time (n/a)**

- **Superintendent’s Advisory Council (5 Minutes)**
 - SAC Updates-No new updates

- **PTO Time (5-7 Minutes)**
 - They are finished with events for the current school year.
 - The PTO board will be the same next year.
 - They’ve already planned and booked multiple events for next year.
 - They plan on making Kindergarten bags again next year.
 - They will be providing pizza for 5th graders and popsicles for Field Day this year.

- **New Business (20 minutes)**
 - Presentation about Online/Digital Safety
 - Click the link below:
 - Presentation Link: [Navigating Digital Citizenship for Families](#)
 - Incorporate Digital Citizenship Information at Open House.
 - Advertise Bark
 - Share examples of phone contracts – [Sample Family Cell Phone Contract](#)
 - Share information in the “Here are 5 ways to keep your child safe” format.