

Ashland Elementary School Principal's Advisory Council
Monday October 7, 2019
Meeting Minutes

In Attendance: Andy Jacks, Shana Robinson, Reyna Sager, Kristine Bailey, Carly Domingo, Hannah Brown, Lisa Clevenger, Susan Simmons, Lisa Keen, Nancy Haines, Natalie Lichtenfels, Amy Cunningham, Tom Hessel, Pat Johnson, Mindy East, Aline Mays

Administrative:

- Welcome
- Quorum determined
- Agenda approved (Moved by T. Hessel and Seconded by P. Johnson)
- Minutes from October 2019 approved (Moved by N. Haines and Seconded by A. Cunningham)

General Discussion:

1. Dr. Jacks discussed the school's Strategic Plan
 - a. The plan is done every year
 - b. The school division and individual schools try to align their plans
 - c. It's a plan of actions for the year
 - d. It's based on SOL scores, attendance, and discipline areas
 - i. Equity in SOL performances highlighted
 1. SOL scores also important to take into account when making the plan
 - ii. Safety: discipline and perceptions of safety
 1. We are working on cafeteria behaviors this year
 2. Past surveys show lowering perception of safety
 - a. More to come from the discipline committee
 - b. Adding a sensory/calming room
 - e. Each teacher also has individual goals as part of their professional development
 - f. Will also look into dismissal procedures
2. Dr. Jacks also went over expectations of Principal's Advisory Council (PAC) Members
 - a. Members are expected to voice opinions and give feedback
 - b. Members should bring forth community concerns
 - c. Plan is to reschedule any meeting if it gets cancelled for weather
 - d. Send any input of agenda to Reyna (chairperson)
3. Dr. Jacks discussed Standards Based Grading
 - a. There is a policy in place
 - b. Reports to parents about state specific standards
 - c. Objective is "mastery"
 - i. Multiple chances at mastery with retakes
 - d. In gradebook, each grade has learning objectives attached
 - e. Report Cards remain the same
 - f. The Regulation states that all students have the opportunity to retake an objective
 - i. Pushing for student engagement
 - g. How quickly should teachers be putting grades in system? What is reasonable?
 - i. 2-3days same as handing papers back to students
 - h. Teachers are still learning the system
 - i. Discussed Free seat Fridays vs. Free seating for the semester during lunch

4. Dr. Jacks Discussed the Budget
 - a. The school budget is based on enrollment
 - i. given in October of each year based on Sept. 30th enrollment
 - b. Plan is to add another Kindergarten Teacher
 - i. We've passed the max class size of 27 students/per class
 1. We are at 28 students/per class
 - ii. Will be a new teacher
 - iii. Will have to shuffle classrooms and move students
 - iv. Keeping aides but not adding a new one
 - v. New class will have a cap of 20 students and no aide
 - vi. Asking for volunteers to move but some will have to move without volunteering
 - c. Also adding a learning disability aide because of enrollment
 - d. Transfers: existing transfers can stay but closed to new transfers
 - e. Personnel is about 95% of budget
5. Dr. Jacks discussed plan to use Boosterthon Money
 - a. Large technology purchase would not have been possible with the regular budget
 - b. Kindles are aging out
 - c. School raised \$43,000
 - d. 5th grade has Chromebooks
 - e. New laptops to spread throughout the schools (all grade levels)
6. Superintendent's Report
 - a. 1st meeting next Thursday (10/17)
 - b. Forward Mindy anything you want brought up
7. PTO Report
 - a. Teachers and staff to paint pumpkins Wednesday morning (to be raffled at Trunk or Treat)
 - b. PTO meeting 10/10 at 4:30pm in the library
 - c. Trunk or Treat 10/12 at 5pm in the bus loop
 - d. Fun Run 10/19
 - e. Mom's Night Out 10/24 at Winestyles in Montclair
8. Veteran's Day Event
 - a. 11/8
 - b. Save the date to be sent out
 - c. Brainstorming for better student accountability during popular event
 - i. Discussed not having students parade with parents
 - ii. Golden tickets for dismissal
 - d. Reception on Auxiliary gym or learning garden

Next Advisory Meeting: December 9, 2019

Meeting Adjourned

Submitted by Reyna Sager
PAC Chairperson